

## **Library Closings**

1. It is the responsibility of the Library's Board and the Library Director to provide quality service on as many days as possible within budgetary limits.
2. Library hours will be set in accordance with Library of Michigan standards as will best serve the community and as funds are available.
3. Library hours will be posted in a manner visible to the public during open and closed times.
4. The Library will be closed on designated holidays during the year.
5. Additional closing days throughout the year may take place at the request of the Library Director and with the approval of the Library Board.
6. In the event of an emergency situation, the Library may be closed by the Library Director with appropriate notification of the Library Board as soon as possible.
7. Library materials are not due and fines do not accrue on days when the Library is closed. All planned closure days will be entered into the Library's Integrated Library System (ILS) upon Library Board approval. Emergency closure days will be added into the ILS as they occur.